## Register Pass Process for Vendours And Contractual Employee



Go to Home Page Of IUMS and Login

After Login Succesfully Below Screen Show Us.

## Click On Visitor Module Tab And Click 2)Register Visitor



After Clicking On Register Visitor Following Screen Will Be Show Us.

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Enter FirstName,LastName,Visitortype-Vendours and Contractual.

MobileNumber,AdharNumber. Add Photo And Click On

Register Button So Data Will be Success And Registeration Process Completed.

## After Succesfully register Click On Create Pass



After Clicking On Create pass Then Below Screen Show US.

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Select name From Register Users . Select Passvalidfrom to Passvalidto and Click On Save . After Click on Save Button. Qrpass Will Be generated

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Click On GenrateQr Button usersPass Will Be downloaded.